



GOVERNMENT OF KARNATAKA

**Extending hospitality to the
dignitaries visiting Karnataka
and
Table of Precedence in Karnataka State**

April 2013

**Department of Personnel and
Administrative Reforms
(State Protocol)
Vidhana Soudha- Bangalore-560001.**



GOVERNMENT OF KARNATAKA

Guidelines for Extending state hospitality to the dignitaries visiting Karnataka and Table of Precedence in Karnataka State

Guidelines Extending State Hospitality to the Visiting Dignitaries in Karnataka were issued by Government of Karnataka, vide G.O. No. DPAR 554 HGG 2005, Dated 22-04-2006. Table of Precedence in Karnataka State were issued vide G.O. No DPAR 02 HWP 1991, Dated 20-09-1994. Subsequently, Government have effected additions in respect of Extending State Hospitality to the Visiting Dignitaries, these have been incorporated by the Government from time to time. The dignitaries have been added in the list of Table of Precedence. Further additions to the Table of Precedence have also been incorporated at the appropriate positions. The consolidated list of dignitaries to be extended state hospitality in Karnataka and upto date Table of Precedence is published for information.

Guidelines for Extending hospitality to the visiting dignitaries in Karnataka

- (1)** The dignitaries visiting the State are grouped under three categories viz.,
- (1) State Guests
 - (2) Non-paying Guests and
 - (3) Paying Guests

STATE GUESTS

(2) (a) The following dignitaries whenever they visit the State irrespective of the fact whether their visit to official or unofficial will be treated as State Guests:-

1. The President of India
2. The Vice-President of India
3. The Prime Minister of India
4. The Chief Justice of India
5. The Governors of other States including Lt.Governors of Union Territories
6. Former Presidents of India
7. Former Prime Ministers of India
8. Former Vice Presidents of India
9. Former Governors of Karnataka
10. Judges of Supreme Court of India
11. Chief Justice of High Court
12. Chief Ministers of other states
13. Former Chief Justices of India
14. Bharath Ratna Awardees

(b) The Members of the family, the personal staff and officials when accompanying the above mentioned dignitaries, will also be treated as State Guests.

(3) (a) The following dignitaries whenever they visit the State on official duty will be treated as State Guests.

1. Speaker and Deputy Speaker of Lok Sabha
2. Cabinet Ministers, Ministers of State and Deputy Ministers of Government of India
3. Leaders of Opposition in the Lok Sabha and Rajya Sabha
4. Deputy Chairman and Members of the Planning Commission
5. Deputy Chairman, Rajya Sabha
6. Comptroller and Auditor General of India
7. Governor of the Reserve Bank of India
8. Chairman and Members of Finance Commission

9. Chief Election Commissioner and Election Commissioners of India
10. Commissioner for Scheduled Casts and Scheduled Tribes
11. Chairman and Members of Commission for Labour
12. Secretaries and Special Secretaries to the Govt. of India
13. Chief Secretaries, Addl. Chief Secretaries of other State Govts.
14. Chairman, Atomic Energy Commission
15. Chairman, Public Accounts Committee, Lok Sabha
16. Chairman of the Estimates Committee, Lok Sabha
17. Chairman and Members of National Commission for Scheduled Castes
Chairman and Members of National Commission for Scheduled Scheduled Tribes
18. Chairman and Members of National Commission for Women
19. Chairman, Press Council of India
20. Chairman of National Human Rights Commission
21. Chairman of National Commission for Backward Classes
22. Chairman of National Commission for Minorities
23. Chairman and Deputy Chairman of the Legislative councils of other States
24. Speaker and Deputy Speaker of the Legislative Assembly of other States.
25. Chairman & Members of 14th Finance Commission.
26. Central Study Team visiting for studying the draught and flood situation in Karnataka.
27. Chairman of Krishna Water Dispute Tribunal.
28. Chairman and Members of Central Appellate Tribunal
29. Deputy Chief Minister of Other States.
30. Chairperson; Central Social Welfare Board.
31. Chairperson, National Commission for Protection of Child Rights
32. Chairperson, Competition Appellate Tribunal, New Delhi
33. Chairman, Central Empowered Committee.
34. Chairman, Central Vigilance Commission
35. Chairman, Appellate Tribunal of Electricity, Ministry of Power, Government of India, New Delhi
36. Chairman, Vice-Chairman and Members of National Commission of Safai Karmachari's
37. Chairman and Members of Union Public Service Commission.
38. Non-officials having the equivalent rank of Union Cabinet Secretary or Union Cabinet Ministers
39. Lokayukta of Other States.
40. Chairman, Central Electricity Authority, Government of India, New Delhi
41. Presiding Officer, Cyber Regulations Appellate Tribunal, Ministry of Communications & Information Technology, New Delhi
42. Chairperson, Armed Forces Tribunal, New Delhi
43. Upa Lokayukta of Other States.
44. State Election commissioners of Other States in India.

45. Any other eminent personage on Special Order of the Chief Secretary to the Government for that particular visit.

(b) Members of the families of the State Guests will also be treated as State Guests when accompanying them. Family includes wife/husband, children including an adopted son and step children residing with and wholly dependent on the State Guests.

(c) When the members of the families of these dignitaries visit the State unaccompanied by the State Guests, they will not be entitled to the State Hospitality. Boarding, lodging and transport etc. will be made available to them subject to availability on payment basis.

(4) The following dignitaries will be provided with State Guest facilities only if they come on invitation from Government of Karnataka.

1. Ministers, Ministers of State and Deputy Ministers of other States.
2. Chiefs of Staff (Army, Air Force and Navy) holding the rank of full General or equivalent rank
3. Government Chief Whips at the Centre and in the Legislative Assembly/Legislative Council of other States and Deputy Chief Whips at the Centre
4. Leaders of Opposition in the Legislature of other States
5. Ministers and Deputy Ministers of Union Territories
6. Judges of the High Courts of other States

(5) The following facilities will be provided to the State Guests :

- (a) The dignitaries who are treated as State Guests will board in the Government Guest House and such facilities will also be provided in the Circuit Houses / Inspection Bungalows under the Public Works Department where there are no Government Guest Houses (Boarding excludes any kind of alcoholic liquors).
- (b) State Guests will be provided accommodation at Kumara Krupa Guest House (Main) and Balabrooie Guest House at Bangalore.
- (c) If no accommodation is available to the dignitaries who are treated as State Guests in Government Guest Houses and Circuit Houses / Inspection Bungalows under Public Works Department, they will be accommodated in Hotels and the entire expenditure towards Boarding, Lodging etc. will be met by the State Government.
- (d) The expenditure on the following items in respect of State Guests, will be borne by the Government in addition to accommodation and transport, free of charges :-
 - (i) Entertainment by State Guest during a Press Conference or interview
 - (ii) Supply of Newspapers
 - (iii) Presentation of Garlands and Bouquets
 - (iv) Medical attendance
 - (v) Labour charges for loading and unloading luggage etc.
 - (vi) Refreshments provided to the State Guests at the VVIP Lounge at the Bangalore Airport.

(6) The period for which a State Guest is entertained at Government cost shall not ordinarily exceed five days.

(7) Security will be provided by the Police (as decided by the police depending on the threat perception).

TRANSPORT

(8) (i) Persons treated as State Guests will be provided with transport free of charges for their local use within the Municipal Corporation Limits of the City / town in the State, if their visit happens to be on official duty. They will also be provided with transport free charges for travelling to the places within the State, and other places outside the State which are within 150 kms. from the State border if they have an official business connected with the State at these places. Cars shall be provided free of cost in the case of The President, the Vice President, The Prime Minister, Chief Justice of India, Union Ministers, Judges of Supreme Court of India and Chief Justice of High courts even if the visit is not strictly official, within the State and to places outside the State borders like Thirupathy, Puttaparthi and Ooty etc.

(ii) If the visit of the persons treated as State Guests to various places within the State and also places outside the State which are 150 kms. from the State border are in connection with private business, they are required to pay the charges at the rates prescribed from time to time. If State Government vehicles are not available, Taxies are provided on direct payment basis.

NON-PAYING GUESTS

(9) The dignitaries such as cultural delegation, Press parties, official study or other teams, and other individuals specially invited by the Government for any particular business of the Government will be treated as Guests of the State for that occasion only if their visit will be beneficial to a particular department of Government or to the Government in general. Such category of visitors will be treated as Non Paying Guests. The question whether a particular guest should be treated as State Guest or Non-paying Guest will be decided by Government with the approval of the Chief Secretary in individual cases on the recommendation of the Secretary to Government concerned.

(10) No security arrangements will be made for the Non-paying Guests.

(11) The following facilities will be provided to the dignitaries who are treated as Non-paying Guests :-

- (i) Free accommodation and free board (excluding any kind of alcoholic liquors)
- (ii) Free transport in accordance with the provision contained in Rule 7 to be provided by the Department concerned.

- (iii) Supply of Newspapers
- (iv) Labour charges for loading and unloading luggage etc.
- (v) Any other items with the specific orders of Government.

PAYING GUESTS

(12) Visitors not coming under the categories of State Guests and Non-paying Guests and persons of known status will be treated as Paying Guests. Subject to availability. Accommodation and Transport will be provided for them on payment of prescribed charges. All bills have to be steeled before the departure of the visitor.

TELEPHONE CHARGES

(13) No charges are payable for local telephone calls made by a state Guest and a Non-paying Guest. However, trunk call charges must be collected from them immediately after the call is completed or bills may be sent to them in case these charges are not clearly know. In the case of paying Guests, telephone call charges should be collected from them in advance.

(14) Chief Secretary to Government may for good and sufficient reasons, relax any of these rules in any particular case.

B.V.Kulkarni
Additional Secretary to Government
DPAR (State Protocol)

Table of Precedence in Karnataka State

1. President
2. Vice-President
3. Prime Minister
4. Governor of Karnataka
5. Former Presidents
Deputy Prime Minister
6. Chief Justice of India
Speaker of Lok Sabha
7. Cabinet Ministers of the Union
Chief Ministers of Karnataka
Deputy Chairman, Planning Commission
Former Prime Ministers
Leader of Opposition in the Rajya Sabha and the Lok Sabha
Bharat Ratna Holders
8. Ambassadors Extraordinary and plenipotentiary and High
Commissioners of Common Wealth countries accredited to India
Chief Ministers of Other States
9. Judges of Supreme Court
10. Deputy Chairman, Rajya Sabha
Deputy Chief Ministers of Karnataka State
Deputy Speaker, Lok Sabha
Member of the State of the Union
11. Attorney General of India
Cabinet Secretary
Chief Election Commissioner
Comptroller and Auditor General of India
12. Chiefs of Staff holding the rank of full General of equivalent rank
13. Envoys Extraordinary and Ministers Plenipotentiary accredited to
India
14. Chairman, Karnataka Legislative Council
Speaker, Karnataka Legislative Assembly
Chief Justice of Karnataka High Court
Lokayukta, Karnataka
15. Cabinet Ministers of Karnataka
Deputy Ministers of the Union
Ex-Chief Ministers
Former Chief Justices of High Court
Leaders of the Opposition of Karnataka Legislature
Mayor of Bangalore
16. Officiating Chiefs of Staff holding the rank of Lieutenant General or
Equivalent rank
17. Chairman, Central Administrative Tribunal
Chairman, Karnataka Administrative Tribunal
Chairman, Minorities Commission
Chairman, Scheduled Castes, Scheduled Tribes Commission

- Chairman, Union Public Service commission
 Chief Justices of High Courts of other States
 Puisne Judges of Karnataka High Court
 Upalokayukta, Karnataka State
 State Election Commissioner, Karnataka.
18. Cabinet Ministers of other States
 Chairman, Monopolies and Restrictive Trade Practices Commission
 Chairman and Speakers of other State Legislatures
 Deputy Chairman and Deputy Speakers of Karnataka State
 Legislature
 Government Chief Whips of Karnataka
 Ministers of State of Karnataka
19. Deputy Ministers of Karnataka State
 President, Zilla Panchayats
20. Deputy Chairman and Deputy Speakers of the Legislatures of other
 States
 Former Judges of Karnataka High Courts
 Ministers of State of other States
 Puisne judges of High Courts of Other States
21. Members of Karnataka Legislative Assembly.
 Members of Karnataka Legislative Council
 Members of Parliament
22. Deputy Ministers of other States
23. Army Commanders / Vice Chiefs of the Army staff or Equivalent rank
 in other services,
 Chief Secretary to Government of Karnataka / Additional Chief
 Secretaries to the Government of Karnataka and Officers of equivalent
 cadre, State Chief Information Commissioner (23A).
 Commissioner for Linguistic minorities Government of India.
 Commissioner for Scheduled Castes and Scheduled Tribes of
 Government of India
 Members, Minorities Commission of Govt. of India.
 Members, Scheduled Castes and Scheduled Tribes Commission of
 Govt. of India of
 Officers of the rank of full General or Equivalent rank
 Secretary General / Secretary Rajyasabha / Loksabha
 Secretary Minorities Commission of Governemnt of India.
 Secretary to the President
 Secretary to the Prime Minister
 Secretary, Scheduled Castes & Scheduled Tribes Commission of
 Government of India.
 Secretaries and Speical Secretaries to the Government of India
 including Officers holding the office of ex-officio Solicitor General
 Vice Chairman, Central Administrative Tribunal / Karnataka
 Administrative Tribunal
24. Director General of Police, Karnataka,
 Principal Chief Conservator of Forests and Head of Forest Force and
 Principal Chief Conservator of Forests.
 Officers of the rank of Lieutenant General and equivalent rank

25. Additional Secretaries to the Government of India and Officers of equivalent rank of Karnataka.
Additional Solicitor General
Advocate General of Karnataka
Chairman, K.P.S.C.
Chairman, Tariff Commission
Charged Affairs & Acting High Commissioner a-pied and ad-interim
Deputy Comptroller and Auditor General
Deputy Speakers of Legislative Assemblies in Union Territories and Deputy Chairman, Delhi Metropolitan Council during their visit to Karnataka.
Development Commissioner, Karnataka
Director, Central Bureau of Investigation
Director General, Border Security Force
Director General, Central Reserve Police
Director, Intelligence Bureau
Lieutenant Governors of Union Territories during their visit to Karnataka.
Members, Central Administrative Tribunal/Karnataka Administrative Tribunal
Members, Monopolies and Restrictive Trade Practices Commission
Members Union Public Service Commission
Ministers of Union Territories and Executive Councillor, Delhi (During their visit to Karnataka)
Principal Secretaries to the Government of Karnataka
State Information Commissioner.
Principal Staff Officers of the Armed Forces of the Rank of Major General or equivalent rank
Speakers of Legislative Assemblies in the Union Territories and Chairman of Delhi Metropolitan Council (during their visit to Karnataka)
26. Additional D.G.P.s and Inspectors General of Police including Police Commissioner, Bangalore
Additional Principal Chief Conservator of Forests and Chief Conservator of Forests.
Regional Commissioners of Divisions in Karnataka.
Joint Secretaries to the Government of India and Officers of equivalent rank
Members of Karnataka Public Service Commission.
Officers of the rank of Major-General or Equivalent rank
Retired Chief Secretaries to the Govt. of Karnataka
Secretaries to the Government of Karnataka and Officers of Equivalent rank
27. Accountant General, Karnataka
Additional Commissioners of Police
Deputy Inspectors General of Police
Conservator of Forests
Additional Secretaries to the Government of Karnataka and Officers of equivalent rank.
Brigadier, Headquarters, Karnataka and Goa Sub-Area
Collector of Central Excise Karnataka

Post Master General, Karnataka.
Commissioner of Income Tax, Karnataka
District and Sessions Judge
General Manager, Tele communications
Secretary, Karnataka Legislative Assembly/ Secretary Karnataka
Legislative Council.
Vice Chancellors of Universities in Karnataka

28. Brigadier and officers holding equivalent rank in IAF and Indian Navy
Deputy Commissioners of District (in their respective districts)
Joint Secretaries to Government of Karnataka and Equivalent cadre
Members, State Planning Board
Other Major Heads of Departments
29. Colonel and Officers of equivalent rank of defence forces.
Deputy Secretaries to the Government of Karnataka and equivalent
cadres
Lt. Colonel and Officers of equivalent rank of defence forces
Other Minor, Joint and Additional Heads of Departments
Special Deputy Commissioners and other equivalent cadres
Superintendents of Police of Districts
Deputy Conservator of Forests (IFS Only).
30. IAS and IPS Officers of Junior Scale; IFS, Junior Scale Officers;
Deputy Directors (Senior Scale) and equivalent cadres, Assistant
Commissioners of Sub-Divisions and equivalent cadres.

Note: 1. The order in this Table of Precedence is meant for State and
Ceremonial occasions and has no application in the day-to-day
business of Government

Note: 2. Persons in the Table of Precedence will take rank in order of the
number of the articles. The entries in the same articles are
arranged alphabetically. These included in the same article will
take precedence inter se according to date of entry into that
articles. However, where the dignitaries of difference States and
Union Territories included in the same article are present at a
function outside their States or Union Territories and their is
difficulty in ascertaining their dates of entry, they may be
assigned precedence inter se in the alphabetical order of the
name of States and Union Territories concerned after those whose
precedence is determined according to date of entry into that
article.

Note: 3 In article 7, the former Prime Ministers will take precedence over
the Cabinet Ministers of the Union and the Leaders of Opposition
in the Rajya Sabha and the Lok Sabha. The Chief Ministers of
States within their respective States will take precedence over the
Cabinet Ministers of the Union in Official functions held in the
respective States.

Note: 4 In article 8 –

- a. Ambassadors Extraordinary and Plenipotentiary and High
Commissioners of Common Wealth countries accredited to India
will en bloc rank above Governors of State outside their respective
States.
- b. Governors of States outside respective States will en bloc rank
above Chief Ministers of States outside their respective States.

- Note: 5 The Ministry of External Affairs may assign appropriate ranks to foreign dignitaries and Indian Ambassadors, High Commissioners the Ministers Plenipotentiary during their visit to India.
- Note: 6 Notwithstanding the procedure laid down in Note 2, the rank inter se and precedence of the persons in Article 10 shall be assigned in the following order:
1. Deputy Chairman, Rajya Sabha
 2. Deputy Speaker, Lok Sabha
 3. Ministers of States of the Union and any other Minister in the Ministry of Defence for defence matters.
 4. Deputy Chief Ministers of States
 5. Members of the Planning Commission
- However, the Deputy Chief Ministers of States out of their respective States will always their respective States will always rank below all other dignitaries figuring in this article.
- Note: 7. The Chairman of State Legislative Council will rank above the Speakers of Legislative Assemblies in case where they were elected on the same date.
- Note: 8. When Members of Parliament are invited on bloc to major State functions, the enclosures reserved for them should be next to the Chief Justice, Speaker of the Lok Sabha, Ambassadors etc.,
- Note: 9. Speakers of Legislative Assemblies in Union Territories and Chairman of the Delhi Metropolitan Council, Delhi, will take precedence over Ministers and Executive Councillors, included in same article.
- Note: 10. In Article 23 –
- a. Secretaries in the Ministry of External Affairs other than the Foreign Secretary between themselves, will take precedence in the order of their seniority in Grade I of the Indian Foreign Service and both of them will take precedence after the Foreign Secretary.
 - b. Members of the Minorities Commission and the Scheduled Castes and Scheduled Tribes Commission will always take precedence over the Secretaries of these Commissions;
 - c. In official functions held at Delhi / New Delhi, Army commandors / Vice Chief of the Army Staff or equivalent in other Services will always rank after Secretaries to the Government of India.
- Note: 11 In Article 25 –
- a. Additional Secretaries in the Ministry of External Affairs among themselves will take precedence in the order of their seniority in Grade II of the Indian Foreign Services:
 - b. Additional Solicitor General will take precedence above the Advocate General of States ;
 - c. Lieutenant Governors will take precedence over the Chief Ministers and Chief Executive Councillor, Delhi, and the latter will take precedence over Speakers of Legislative Assemblies and Chairman, Metropolitan Council, Delhi;
 - d. Deputy Speakers of Legislative Assemblies of Union Territories and Deputy Chairman of Delhi Metropolitan Council will take precedence after Ministers of Union Territories and Executive Councillors, Delhi.

Note: 12 For the purpose of Article 26, the posts equivalent to the posts of Joint Secretaries to the Government of India will be determined by the Ministry of Home affairs.

Note: 13 In Article 23 to 28 –

The present practice of introducing the Senior-most representatives of the Defence Service and the Director General of Police in the order of relating seniority of service and the Force they represent i.e., in the order of Army, Navy, Air Force and Police – and not in the order of the position of the individual officers in the Table of Precedence, should continue on the occasion of inter-services parades on the Republic Day and the Independence Day.

On all other occasions the representative of the Defence services and the Director / Inspectors General of Police may be introduced in the order of the Position of the individual officer in the Table of Precedence and not as a group.

B.V.Kulkarni
Additional Secretary to Government
DPAR (State Protocol)